



**CONSERVATION
COUNCIL** ACT REGION

Position Description – Board Member

September 2026

Why Join the CCACT Board?

The ACT region is facing real decisions right now - on climate change mitigation and adaptation, urban growth, transport, and how we protect the biodiversity that makes this region unique. The outcomes will shape the ACT for generations.

As a CCACT board member, you won't just oversee an organisation; you'll support the collective strength of nearly 50 environment and climate groups at exactly the moment their voice matters most. You'll work alongside experienced, passionate people, build your governance and leadership skills, and grow a network across the region's environment, policy and community sectors - all while directly shaping the future of the place you live.

To nominate for CCACT board membership, you must be an individual member of a CCACT member organisation whose nomination has been supported by members of two CCACT member organisations.

About Conservation Council ACT (CCACT)

The Conservation Council ACT Region is the peak body for environment and climate groups in the ACT Region. We represent close to 50 member groups, bringing together a united voice on environment and climate issues to government, business and community.

Since 1981 we have been at the centre of the region's most important wins for wildlife, bushland, climate and communities. As a hub for the ACT Region's environment and climate movement and a not-for-profit, non government organisation, we run campaigns, promote and upskill local groups, undertake research, advocate passionately and engage and inform our community.

Our Strategic Priorities are to:

1. Protect and restore biodiversity across all terrestrial and aquatic landscapes to ensure they are resilient, connected and healthy
2. Position the ACT region as a leader in climate action
3. Prevent urban sprawl and promote sustainable planning and transport
4. Drive a circular economy and reduce waste

For more information about our vision and goals, see our [Strategic Plan, 2026-30](#).

Responsibilities of the Board

The CCACT board is collectively responsible for:

Strategic and Risk Oversight

- determining CCACT's mission and its collective purpose
- strategic planning
- supporting the performance of the Executive Director
- approving and overseeing CCACT's operational plan
- setting risk appetite and overseeing risk management

Financial oversight

- ensuring strong fiduciary oversight and financial management
- fundraising

Governance

- assessing its own performance as the CCACT's governing body
- ensuring legal and ethical integrity and compliance with relevant legislation
- enhancing the organisation's public image

Responsibilities of Individual Board Members

Individually, each board member is expected to:

- support CCACT's mission, policies, programs and needs and understand and support its collective purpose
- act in the best interests of the organisation
- attend and conscientiously participate in board meetings, reviewing board papers, including financial statements, in advance of meetings
- serve as active advocates and ambassadors for the organisation
- engage in identifying and securing the financial resources and partnerships necessary for the organisation to advance its mission
- leverage connections, networks, and resources to develop collective action to achieve CCACT mission
- participate in one or more CCACT subcommittee, working group or taskforce
- respect the experiences of all who bring their voices and lived experiences into the boardroom and the organisation
- understand and uphold all legal duties and laws regarding not for profit governance
- follow the CCACT code of conduct, policies, and board resolutions
- identify and actively manage any conflict-of-interests
- maintain confidentiality about all internal matters of the organization

What we are seeking

We are seeking enthusiastic and committed people who are interested in advancing the goals of the CCACT as board members, noting that this is an unpaid, volunteer position. Board members must be an individual member of one of CCACT's current member groups.

Board nominations must be supported by two individual members of different member organisations.

Candidates will ideally be able to:

- Demonstrate commitment to the environment and sustainability of the ACT Region
- Contribute to a CCACT working group, board subcommittee or by supporting the organisation with your unique skills and experience
- Intend to serve on the board for at least two years, and ideally up to five years

Board meetings are currently held monthly (approx 1.5 hours) in CCACT offices in Canberra, normally between 5.30-7pm during the week. Board members can attend in person or online. Alongside board meetings, board members are expected to spend a minimum of another four hours a month on CCACT related issues (including reviewing or developing board papers and / or participating in working groups or subcommittee meetings)

In particular, we are seeking nominations from people with the following experience / background:

- Professional experience and / or education in law
- Professional experience and / or education in human resources
- Professional experience and / or a commitment to environmental justice
- Understanding and / or experience working and / or studying biodiversity and ecological processes, water, waste, circular economy, urban planning and / or transport

We strongly encourage applications from Aboriginal / Torres Strait Islander people and welcome applicants from a range of backgrounds, ages and lived experience. If you're interested but don't have relevant experience, please reach out to discuss a mentorship opportunity.

How to nominate

The board is elected at the Annual General Meeting, which will this year be held on the 26th of November, 2026. Nominees must complete this [nomination form](#) and email it to secretary@conservationcouncil.org.au and copy to the Executive Director at director@conservationcouncil.org.au by COB Wednesday 19th of November. [Find out more here.](#)